Office of the Principal
Govt. Degree College Pampore
گورنمنٹ ڈگری کالج پانپور(کشمیر)

No: GDC/PMP/2026/ NOTICE/1247 Dated: 14/10/2026

Subject: Notice inviting for the empanelment of suppliers for the supply of books and periodicals for the financial year 2026-27 based on expression of interest

EMPANELMENT NOTICE

Expression of interest is invited from reputed Book suppliers/vendors/Publishers registered members of the Association of India Publishers & Book Suppliers (AIPBS) & also registered under UTN National Level Publishers Distributors & Suppliers for The Supply of Textbooks, reference Books and Periodicals for College Library for the financial year 2026- 27. Applications accompanied with a CDR of Rs. 7000/- (Rupees Seven Thousand only) pledged in favour of the Principal, Govt. Degree College, Pampore, should reach the office of the Principal by or before 30th October, 2026. The application form and terms and conditions (to be fulfilled by interested parties) can be obtained from the undersigned's office or downloaded from the college website (https://gdcpampore.edu.in/).

Prof. (Dr.) Gazala Gaiys,
Principal

Principal
Govt. Degree College
★ Pampore ★

Copy to:

1. Deputy Director, J&K Information Department, Srinagar, for circulation in 02 leading daily newspapers, preferably Greater Kashmir & Aftab.
2. Convener Library for information.
3. I/C the College website for hosting on the college website.
4. Office for information and records.

Tulbagh, Pampore - 192121 - (Distt. Pulwama)- Kashmir
Email: gdc-pampore@jk.gov.in / principalgdcpampore@gmail.com
Website: gdcpampore.edu.in
Cell: 9419022133

Office of the Principal
Govt. Degree College Pampore
NAAC ACCREDITED GRADE B+
Tulbagh, Pampore - 192121- (Distt. Pulwama)- Kashmir
Cell: 9419022133, Web: gdcpampore.com. Email: gdcpampore@gmail.com

General Terms and Conditions

The firm which applies for empanelment should fulfil the following conditions:

1. *The firm should possess a PAN (Permanent Account Number) card issued by the Income Tax Department (attach self-attested documentary Proof).*
2. *The firm should attach proof of an up-to-date Income Tax Clearance certificate issued in its favour by the Income Tax Department (attach self-attested documentary Proof).*
3. *The period of empanelment will be valid for the financial year 2026-2027.*
4. *All the books shall carry a discount as per the agreed terms. The discount percentage should not be less than 25% for Paperback & less than 30% for Hardback books. The discount percentage shall be indicated in both figures and words.*
5. *No Supplier, Publisher, or distributor shall have the sole right to supply books or publications. The College shall have the right to procure books directly from any empanelled suppliers, distributors, or publishers on the terms and conditions decided by the Library Committee.*
6. *Fim(s) should agree to supply all the books in all the subjects and languages taught in the college.*
7. *The College Principal's decision in all matters involving book procurement shall be final and binding on all parties concerned.*
8. *The empanelment will be terminated/dropped/black-listed of the registered firm if*
   a) *The vendor fails to deliver 75% of the supply order (in terms of the number of titles) during the year.*
   b) *The vendor provides the library with any wrong or distorted information.*
   c) *The tenderer does not convey his written acceptance within the specified time.*
9. *Vendors are bound to supply the books of Indian origin within 15 days & Foreign books within 30 days from the issuance of the supply order.*
10. *Foreign publications, if available at special Indian/Asian prices, must be supplied at Indian/Asian prices. The suppliers shall not supply any book for which an Indian/Asian edition is available.*
11. *The suppliers must acknowledge the receipt of an order within four days.*
12. *In the case of unsupplied titles, a certificate of non-availability of those titles(s)/ books(s) in the market from the Publisher/distributor / Stockists of the Publisher should be enclosed/produced within one week to the Institute library.*
13. *Only Goods Office Committee conversion rates shall be followed for foreign books.*
14. *That only the latest editions of the books should be supplied to the college unless ordered otherwise.*
15. *The bills should be raised in triplicate in the name of Principal Government Degree College Pampore, mentioning the order number and date, giving the author, title, edition, name of publisher, year of publication, and price.*

16. *Any loss/damage caused to the supplier's consignment during transit shall be the responsibility of the supplier; the costs of packing /flight charges/loading/unloading, etc., at the ends are inclusive and shall be borne by the supplier.*
17. *If a book(s) supplied is defective or not as per order, it will be returned at the supplier's cost.*
18. *Price Fall Clause: The offer of the rates by the publishers/suppliers will be subject to the price fall clause; that is, if any item is offered by the supplier at lower rates to some other organisation, he shall forthwith notify such reduction or sale immediately to the Principal, Government Degree College, Pampore and such reduction will automatically be applicable to the college.*
19. *The college reserves the right to select or reject any book without assigning any reason, and the costly and very expensive titles shall invariably be obtained at competitive rates.*
20. *The college reserves the right to cancel an order at any time without assigning any reasons. The suppliers shall not be entitled to claim any compensation against any such termination.*
21. *Proof of price for all the books, except those with printed prices, must be enclosed along with the bill supporting the prices charged. Book publishers have to attach documentary evidence, i.e., a copy of the original publisher's invoice duly signed by them, for the price(s) proof, in case of foreign/Indian publications where the price of the book(s) is not printed.*
22. *Force majeure: Any failure of omission or commission to carry out the provisions of the contract by the supplier shall not give rise to any claim by either of the parties to the contract if such failure of omission or commission arises from an act of God, which shall include all the categories of natural calamities such as fire, flood, earthquake, hurricane or any pestilence or from civil strokes, compliance with any stature and or regulation of the government, lockouts and strikes, riots, embargo or from any political or any other reasons beyond the suppliers own control including war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within Two weeks from the date of occurrence of such an event which could be attributed to Force majeure conditions.*
23. *The firm must sign and stamp all pages of the empanelment document, which must be submitted along with the application form and self-attested copies of documentary Proof.*
24. *The principal will place the Order, and it will be at his/her sole discretion to place the order with any appointed supplier. There will be no objection from appointed suppliers in this regard.*
25. *The College reserves the right to change, modify, amend, or substitute any clause(s) in the "Terms and Conditions" if required at any time.*
26. *CDR pledged to the Principal Govt. Degree College Pampore will be accepted. Cheques and cash will not be accepted.*
27. *In case of any dispute, the same shall be resolved mutually by the parties within a period of two months. In the event of a failure to resolve a dispute mutually, it will be subject to the jurisdiction of the Pulwama court only.*
28. *Absence of any of the abovementioned documents will render the supplier ineligible for empanelment.*

I/We solemnly declare and affirm that we will follow and abide by the above terms and conditions.

PRINCIPAL
Government Degree College
Pampore

Signature along with
Stamp of the Firm

Principal

Office of the Principal
Govt. Degree College Pampore
گورنمنٹ ڈگری کالج پانپور(کشمیر)

Application form for Empanelment

(empanelment of Book Sellers/Suppliers/Vendors for supply of books/periodicals/for the financial year 2026-2027)

1. Name of the firm along with Address: ——————————————————————
2. Contact (Mobile No.) ——————————Landline No. ——————————————
3. Email id: ——————————————————
4. Date of Establishment of the firm: ——————————————
5. Name of the Owner: ——————————————————
6. Name of the Partner (if any): ——————————————————
7. Registration No. Of FBPI:——————————————————
   (Encl. Self-attested documentary proof)
8. PAN/TAN No. of the firm ——————————————
9. TIN & GST No. of the firm ——————————————————
10. Whether the firm is an income tax payer Yes/No: ——————————
    (If yes, self attested copy of income tax clearance)
11. Name three reputed clients among the institutions of higher learning, such as universities, colleges, etc. Served by the vendor as a book supplier during the preceding three years.
    1. ——————————————
    2. ——————————————
    3. ——————————————

12. CDR Details:
    CDR No. ——————————— Dated ———————————
    Amount ——————————— (favouring Principal Govt. Degree College Pampore)

Declaration

I/We do hereby declare that entries made in the application form are true to the best of my/our knowledge and belief. Further, the terms and conditions associated with empanelment that are laid down by the college are acceptable to Me/Us in the letter and spirit.

Name: ——————————— ———— **Place** ——————————————

Date: ——————————————— **Seal & Signature** ——————————————